DMACC
DES MOINES AREA
COMMUNITY COLLEGE

<table>
<tr><td>DIGITAL ACCESSIBILITY REVIEW FORM
Prior to purchase - complete this form to review
accessibility of digital products
Digital and Web Based Content Accessibility – ES4085</td></tr>
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<u>Digital Accessibility Review Form</u>

Step 1: Fill out the fields below

Department and/or Program: _____

Responsible Provost/Dean/Director: _____

Requester: _____

Date needed: _____

Description of use: _____

Step 2: Complete vendor information

Product: _____

Company _____

Description of the product: _____

Users (circle all that apply): Student / Staff / Faculty

Type and length of contract (skip if DVD): _____

Accessibility Review (Attach the VPAT 2.0 and check what applies WCAG 2.0 Digital Support Statement)

- ❏ The product is a DVD and has closed captioning
- ❏ The product is fully compliant with WCAG 2.0 Level A and AA
- ❏ The product is not fully compliant, purchaser will meet with disability services to develop a plan to serve users who have disabilities. Attach the plan to this form.
  Vendor: If Provost/Dean/Director who is responsible for evaluating the accessibility of the product determines that it is not in compliance with the standards outlined in the policy, an exception may be granted for a period of two years provided that the vendor:

  1. Develops a roadmap to conformance;
  2. Identifies interim workaround solutions;
  3. Demonstrates a good faith effort to address the compliance issues that this process has identified.

  At the end of the two year exception period, DMACC reserves the right to terminate the contract if the terms of the Exception Status are not satisfied without penalty to DMACC.

- ❏ A thorough review is needed by the Accessibility committee

All approved software will be reviewed by the Executive Director of Information Technology prior to purchase.

Approved Provost/Dean/Director:_____ Date: _____

Not approved reasoning:_____

_____

Ex. Dir of IT approval: _____ Date: _____