

Petition for New Start

ES 4566

The student applying for New Start shall complete the top section of this form:

Last Name	First	MI	Student ID Number
Street Address			Former name if applicable
City	State	Zip	Telephone Number and Email
Program Intent			
In accordance with the policy ES4566 listed on the reverse side of this petition, I believe I meet the following eligibility requirements for "New Start" and hereby petition to have my cumulative grade point average (GPA) adjusted accordingly:			
1. I have been absent from the College for (at least) 60 months from _____ to _____.			
(month/year) (month/year)			
2. I have not earned a certificate/diploma/degree at Des Moines Area Community College.			
3. I am initiating New Start following completion of my first 12 institutional credits after re-enrollment.			
a. The credits have been completed with a cumulative GPA of 2.5 or higher.			
b. All courses have been completed with a grade of "C" or higher.			
c. Courses have a 100% completion rate of the attempted course credits (no withdrawals or incompletes).			
d. None of the courses are college preparatory or skill building.			
4. I understand I can have a maximum of two consecutive terms "forgiven" and choose to adjust the following terms: (please also attach a transcript with the terms highlighted and initialed)			
_____ and _____			
I understand that in receiving New Start the following conditions apply as outlined in ES4566:			
<ul style="list-style-type: none">• New Start adjustment may only be granted one time and cannot be revoked;• Although my cumulative GPA will be adjusted, forgiven grades as well as notation of academic probation, conditional enrollment and suspension will remain on my transcript with a notation of New Start;• Unsatisfactory grades awarded as a result of academic misconduct will not be forgiven;• I forfeit the use, for any purpose, all college credits earned during the terms of the New Start;• New Start will be noted on my official academic transcripts and permanent student record;• New Start only applies to DMACC and if I apply to any other institution, I will be subject to its policies concerning my academic record; and• It is my responsibility to consult with the Office of Financial Aid about possible effects of New Start on my Financial Aid.			
Student Signature	Date	Counselor/ Advisor Signature	Date

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OFFICE USE ONLY

APPROVAL:

Date Received: _____ Petition Approved: _____ Petition Denied: _____

Reason(s) for denial:

- Separation from DMACC less than 60 months
- DMACC award previously earned
- Fewer than 12 college level credits completed
- GPA below 2.5 for the adjustment period of "C" not earned in all courses
- Did not have a 100% course completion rate
- New Start previously granted

Entered: _____
Initial: _____
Date: _____

Signature of Registrar Date